How to Change Credit Hours

<u>Variable Hours Classes</u> - To adjust credit hours on a variable hour course follow these steps: •

- 1. Register for the class as you would a normal class. The system will automatically default to the lowest available credit hours (typically "1").
- 2. Go to the Schedule and Options tab on the Register for Classes page and click on the number listed under the Hours column for your variable hour course.

Find Classes Enter CRNs	Plans Schedule and Options					
Summary Term: Fall 2021						
Title	Details	Hours	CRN 0	Schedule Type	Grade Mode	Level
Business Communications	MGMT 202, 940	3	61499	Lecture	Standard/Normal	Under
Independent Study in AFR	AFR 399, 720	Must be from 1 to 6	60197	Lecture	Standard/Normal	Under
Marketing Research & Analysis	MKTG 480, 001	3	64459	Lecture	Standard/Normal	Under
Mktg Channels & Logistics	MKTG 329, 001	3	60006	Lecture	Standard/Normal	Under
Production-Operations Momt	MGMT 318, 001	3	60027	Lecture	Standard/Normal	Under

3. Enter the correct number of hours and select Submit to save your selection.