

November 17, 2017

TO: Chairs and Directors  
FROM: Yueh-Ting Lee  
Graduate School, Dean

RE: FACULTY MENTORSHIP AWARD PROCESS

All graduate students, faculty and staff are invited to submit their nominations for the Graduate Faculty Mentorship Award of Excellence to their department chair or school director by December 20, 2017.

The chair or director recommends the best mentor to the college dean by January 16, 2018.

The college dean will send one recommendation to the Graduate School by February 1, 2018.