

## Graduate Assistant Posting Form\*

Department Name and Location	% of Time	Job Description	Qualifications	Time Period of Position	How to Apply	Deadline to Apply	Number of Positions
Graduate Assistant for Student Success and Assessment Initiatives for University Housing and Residence Life	25% (10 hrs)	<ul style="list-style-type: none"> <li>• Co-plan and co-implement a cycle of assessment for large-scale events for on-campus residents.</li> <li>• Gather data and scheduling for student work shifts (for overnight desk shifts).</li> <li>• Communicate effectively and efficiently with students and staff who work irregular hours.</li> <li>• Update university and university housing staff and databases.</li> </ul>	<ul style="list-style-type: none"> <li>• Excellent interpersonal skills and written and oral communication skills</li> <li>• Experience working within University Housing and/or Residence Life</li> <li>• Able to adapt to a changing environment with competing priorities</li> <li>• Ability to work with and manage students with marginalized identities.</li> <li>• Dedication to anti-racism, diversity, equity, and inclusion principles</li> <li>• Experienced in the computer applications of MS Word, MS Excel, MS PowerPoint, Qualtrics, and other computer programs.</li> <li>• Note: Preference will be given to students in the CSP graduate program</li> </ul>	Summer 2024 – Spring 2025	Please email resume, cover letter, and references to: Todd Bryson, Associate Director of Residence Life, University Housing via Wasimuddin Fathimullah: <a href="mailto:wasimuddinsalar.fathimullah@siu.edu">wasimuddinsalar.fathimullah@siu.edu</a> <b>with “GA Student Success and Assessment Applicant” in the subject line.</b>	Open until filled	1

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