

## Graduate Assistant Posting Form\*

Department Name and Location	% of Time	Job Description	Qualifications	Time Period of Position	How to Apply	Deadline to Apply	Number of Positions
Graduate Assistant for Educational Programming and Student Success Initiatives for University Housing and Residence Life	50% (20 hrs)	<ul style="list-style-type: none"> <li>• Plan, implement, and assess large-scale events, or programmatic series, for on-campus residents</li> <li>• Provide academic touch-points through academic programming, 1:1 student meeting/interventions, and working with Living Learning Communities (LLCs)</li> <li>• Develop Learning Outcomes and 'success metrics' in conjunction with position supervisor</li> <li>• Update university and university housing staff and databases</li> <li>• Assist with Residence Life-wide Committees</li> <li>• Assist with university-wide events/programs by offering support on behalf of University Housing</li> </ul>	<ul style="list-style-type: none"> <li>• Excellent interpersonal skills and written and oral communication skills</li> <li>• Experience working within University Housing and/or Residence Life</li> <li>• Able to adapt to a changing environment with competing priorities</li> <li>• Ability to work with and manage students with marginalized identities</li> <li>• Dedication to anti-racism, diversity, equity, and inclusion principles</li> <li>• Previous experience volunteering or working in event planning</li> <li>• Experienced in the computer applications of MS Word, MS Excel, MS PowerPoint and Prezi.</li> <li>• Note: Preference will be given to students in the CSP graduate program and Counseling/Psychology/Social Work graduate programs</li> </ul>	Fall 2024-Spring 2025	Please email resume, cover letter, and references to: Zachary Smith, Assistant Director of Residence Life, University Housing: <a href="mailto:zachary.g.smith@siu.edu">zachary.g.smith@siu.edu</a> <b>with "GA Programming and Success Applicant" in the subject line.</b>	Open until filled	2

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