Graduate Assistant Posting Form*  

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| First Saluki Center. 2nd floor of the Student Services Building | 25%       | The Graduate Assistant (GA) in the First Saluki Center will help support the overall mission and goals of the First Saluki Center. Responsibilities include, but not limited to:  
  • Assist the assistant dean of students in the day-to-day operation of the peer mentoring program.  
  • Plan and facilitate workshops for first gen students.  
  • Assist with training and supervision of peer mentors.  
  • Prepare weekly and monthly reports.  
  • Maintain a network of academic, financial, and social resources.  
  • Participate in involvement fairs, and presentations.  
|                                                                 |                        | Full-time enrollment in an SIU graduate program; preference for candidates enrolled in Educational Administration, Counseling, Social Work, or other related field of study.  
Other qualifications include: Leadership, team building and interpersonal skills; commitment to supporting diverse student populations; extensive knowledge of SIU campus resources and the Carbondale community; understanding of first gen students needs and can work independently to accomplish tasks. | August 21, 2023, to December 15, 2023 (Position may be extended to May 2024) | Submit resume to: Dr. Love, Assistant Dean of Students. Llove2@siu.edu | July 14, 2023 | 1 |

*For Administrative Positions Only.

*Please keep “Job Description” and “Qualifications” to a minimum.

*Please supply specific “Deadline to Apply” date. Posting will be removed after this date.

*Must post for a minimum of 14 days.

*Please fill out this form and email as an attachment to gaoffice@siu.edu and crystal.harris@siu.edu