



Graduate Assistantship Funding Months of Support Extension Request

Graduate Assistant Name:

GA Dawg Tag #:

GA AIS#:

Position ID#:

Percentage of Time Being Requested (FTE):

Depart./School (College):

Depart./School Requester Name:

Program Area (Hiring):

Program Area

Requester Name:

Beginning & Ending Date of Extension Request

Date of Request:

Current active appointment: Beginning Date:

Ending Date

Date **Current Degree Sought:** Master's

Doctoral

List % FTE during current active appointment (e.g., 25% or 50%)

Research Assistant

Teaching Assistant

Administrative Assistant

Length of Requested Extension (Number of Months)

The following information must be provided:

1. Total months of GA support received by this student (including the current appointment)?
2. Has this student previously received approved GA extensions? yes/no
If YES,
How many times of GA extension have been granted?
What was the total requested extension (e.g. number of months)?
3. **Assessment of Academic Progress to a Degree**
(Attached additional pages if necessary)

Ph.D. Student

- Date of admission to the doctoral program
- Where is the student in the process of doctoral degree completion?
 - Coursework completed? (Yes/No)

- Preliminary examination (completion date)
- Research tool requirement (completion date)
- Residency requirement (completion date)
- Admission to candidacy (completion date)
- Status of dissertation completion
- Finale examination/oral defense (completion date)
- Specific timeline for degree completion (completion date)

Master's Student

- Date of admission to the master's program
- Where is the student in the process of master's degree completion?
 - Coursework completed? (Yes/No)
 - Status of thesis/research paper completion
- Specific timeline for degree completion

4. Justification for Extension (Attached additional pages if necessary)

ADMINISTRATIVE APPROVALS

Director/Chair	Date	Dean	Date
Dean of the Graduate School	Date	Vice Chancellor/Provost	Date