

**SOUTHERN ILLINOIS UNIVERSITY  
GRADUATE SCHOOL**

**REQUEST FOR 500-LEVEL COURSES BY AN UNDERGRADUATE**

The Graduate School has the responsibility of approving the registration of undergraduate students in 500-level courses for undergraduate credit. Undergraduate students should only be encouraged to take 500-level courses if they are qualified. Such request should only be made for superior students, those with 3.0 or higher GPA.

The following items are required for registration:

- (1) Approval from the chair of the department offering the course
- (2) Approval from the instructor of the course
- (3) A registration form signed by the undergraduate academic advisor

Student will need to bring the approval form and the registration form to Amy Ramsey, Graduate School, Student Services Building, Room 309A. For questions, call 453-2969.

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Student \_\_\_\_\_ ID \_\_\_\_\_

GPA \_\_\_\_\_

SEMESTER	DEPARTMENT COURSE NUMBER	HOURS
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**DEPARTMENT CHAIR:**

Please indicate why this course would be beneficial to the student

\_\_\_\_\_  
Department Chair's signature

\_\_\_\_\_  
Instructor's Signature